



The Pizza Ranch New Store Opening Book

PART TIME TRAINING ASSOCIATE

REPORTS TO: STORE COORDINATOR

MISSION: PROVIDE STORE OPENING SUPPORT TO THE OWNERS AND MANAGERS OF NEW PIZZA RANCH FRANCHISEES, IN A WAY THAT SUPPORTS OUR COMPANY'S MISSION STATEMENT.

PRIMARY DUTIES AND RESPONSIBILITIES:

- *TRAIN EMPLOYEES ON PIZZA RANCH STANDARDS AND PROCEDURES DURING SUPPORT WEEKS.*
- *WORK WITH THE MANAGER TO COACH AND DEVELOP THEIR EMPLOYEES DURING THE OPENING.*
- *DEVELOP SKILLS TO FURTHER ENHANCE STORE OPENING PRODUCTIVITY.*
- *IMPART WISDOM FROM PERSONAL EXPERIENCES TO NEW STAFF IN THE AREAS OF PRODUCTIVITY, TEAMWORK, CLEANLINESS AND ATTITUDE.*
- *CREATE A FUN, FRIENDLY AND EFFICIENT WORK ENVIRONMENT.*
- *ASSIST STORE COORDINATOR AND STORE OPENERS IN DUTIES ASSIGNED.*



New Store Opener Candidate Application

Thank you for your interest in becoming a New Store Opener! Training new employees at a new Pizza Ranch Restaurant can be hard work, but is very rewarding. We look forward to the opportunity to work with you!

To be placed on NSO Roster:

1. Meet qualifications listed on this application
2. Fill out this application (**including approvals**)
3. Turn in this application
4. Complete a screening interview
5. Attend Training/Certification at Home Office

To get onto an Opening Team:

1. Once opening date is set*, we assemble the team from Roster
2. We will contact you to determine your availability
3. We get the approval of your GM
4. You receive packet of information and travel instructions

*Please review list of NSO Qualifications on second page of application. *Please note: Opening dates can change for reasons beyond our control.*

Please neatly fill out the following information

Today's Date:

First Name Middle Initial Last Name

Home Address: _____

Home phone: _____ Cell phone: _____

Email Address: _____

Emergency contact (name and number) _____

Are you actively employed at a Pizza Ranch? YES NO Date employed _____

Current Pizza Ranch location _____

Position(s) held at Pizza Ranch _____

Can you work up to 10 hour shifts, multiple days in a row and work in the areas of chicken, pizza and front of house? YES NO

Can you be away from home for up to 7 days? YES NO

If answered NO to either of the above, please explain. _____

Are there any conflicts or is there anything else we should be aware of before selecting you to be a NSO? _____

General Manager Approval (please print name and sign) _____

Franchisee Approval (please print name and sign) _____

Franchise Consultant Approval (please print name and sign) _____

Your date of birth (MM/DD/YY): _____

Exactly how do you want your name to appear on your Name Tag? _____

Your hotel room preference: SMOKING NON-SMOKING

What are your past training experiences with the Pizza Ranch?

Why do you feel that you would be a good fit for this position?

If you are selected to participate on an opening you will be required to provide your own transportation to the opening. Are there any concerns that you may have with this requirement? (If so, please explain.)

Qualifications of a New Store Opener (NSO)

- | | | | |
|---|--|----|--|
| 1 | Minimum 6 months employed with Pizza Ranch | 6 | Able to be away from home for up to 14 days |
| 2 | Willing to travel up to 8 hours for new store opening | 7 | 21 yrs old with valid driver's license |
| 3 | Complete Training/Interview portion as well as Certification Process at Pizza Ranch Inc. | 8 | Mature, professional, good communicator, aptitude and willingness to train |
| 4 | Confident in specs, operating systems and training program | 9 | Volunteer – no-one is forced to attend an opening |
| 5 | Can work long shift, multiple days and perform job duties | 10 | Approved by GM, Franchisee and FC |

Additional qualifications to assist during Training Week:

1. Experience on a previous NSO required
2. Willingness and aptitude to perform small group training
3. Initiative to solve problems with minimal guidance
4. Articulate and professional communication skills
5. Possesses leadership qualities that can influence positive change

**Please fax this Application to Chad Klocke at 712-707-8825.
Or mail to Chad @ Pizza Ranch Inc. PO Box 465, Orange City, IA 51041
You may also turn this application in to your FC**